

# 1A PSA Readiness Checklist

## Section 1: Stakeholder Commitment

1. Do key stakeholders support implementation and use of the PSA to help inform pretrial decisions?

Judiciary	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Prosecutor's office	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Public defender's office	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Court administrator	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Sheriff's office	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Pretrial services	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure or NA
Jail administrators	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure

2. Has a project champion been identified and agreed to serve in that role?

Yes                       No

## Section 2: Data Availability

3. Are the necessary data available to respond to each PSA risk factor?

Age at Current Arrest	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Current Violent Charge	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Pending Charge	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Prior Misdemeanor Conviction	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Prior Felony Conviction	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Prior Violent Conviction	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
History of Pretrial Failure to Appear (FTA)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Dates of Prior FTA	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Prior Sentence to Incarceration	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Sentence Length	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure

4. Are the necessary data available to track PSA outcome measures?

New failure to appear	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Dates of new FTA	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
New criminal activity (NCA)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Dates of NCA	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
New violent criminal activity (NVCA)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Dates of NVCA	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure

5. Are the necessary data available to assess PSA performance?

Unique defendant identifiers	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Unique case identifiers	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Case filing date	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Case disposition date	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Case disposition type	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Detention facility booking date	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Detention facility release date	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure

## Section 3: Technology Integration

6. Will the PSA be integrated and automated by updating an existing data system?

Yes       No

7. If yes, which existing data system will be updated?

Courts	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Jail	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pretrial services	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

8. If no, will the PSA application be installed as a new, separate software application?

Yes       No

9. Are there sufficient in-house IT resources to integrate the PSA, whether by updating a system or installing a new application?

- Yes       No

10. Is an outside IT vendor needed to complete the necessary programming?

- Yes       No

## Section 4: Staff Availability

11. Which entity will manage the staff responsible for completing the PSA?

Courts	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Jail	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pretrial services	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Probation	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

12. Can the identified staff access the necessary criminal history records?

Local criminal history records	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
State criminal history records	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
National criminal history records	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure